

OFFICE OF THE COMMONWEALTH'S ATTORNEY

Commonwealth's Attorney

Agency Position Summary

36	Regular Positions	/	35.5	Regular Staff Years
<u>1</u>	Exempt Position	/	<u>1.0</u>	Exempt Staff Year
37	Total Positions	/	36.5	Total Staff Years

Position Detail Information

COMMONWEALTH'S ATTORNEY

1 Commonwealth's Attorney E
1 Position
1.0 Staff Year

COMMONWEALTH'S ATTORNEY

1 Deputy Commonwealth's Attorney
3 Assistant Commonwealth's Attorneys IV
3 Assistant Commonwealth's Attorneys III
18 Assistant Commonwealth's Attorneys II
1 Chief of Administrative Services
1 Management Analyst I
1 Computer Systems Analyst I
2 Paralegal Assistants
1 Administrative Assistant IV
3 Administrative Assistants III
2 Administrative Assistants II, 1 PT
36 Positions
35.5 Staff Years

PT Denotes Part-time Positions
E Denotes Exempt Position

OFFICE OF COMMONWEALTH'S ATTORNEY

Agency Mission

The Commonwealth's Attorney is a constitutional officer of the Commonwealth of Virginia. As such, he is not an officer or employee of the County from which he was elected. In this jurisdiction, the Commonwealth's Attorney is elected by voters of Fairfax City and Fairfax County.

The Office of the Commonwealth's Attorney (OCA) is charged primarily with the prosecution of crime. This office prosecutes criminal and traffic matters in the Fairfax County General District Court, criminal and delinquency matters in the Juvenile and Domestic Relations District Court, and all felony cases in the Fairfax County Circuit Court. The office handles both the violation of County ordinances and the violation of State statutes.

The caseload of the office is substantial and is one of the highest per prosecutor in the Commonwealth. For example, it handles such offenses as murder, rape, robbery, burglary, and illegal drug sales, from arrest to trial. It prosecutes a wide variety of misdemeanor and traffic cases, including more than 4,000 driving under-the-influence violations, thousands of assaults, and thousands of petty thefts.

State law specifically mandates certain duties for the Commonwealth's Attorney. He is charged with advising the Grand Jury relative to their duties, representing the Electoral Board in certain election matters, and advising any officers or employees of Fairfax City or Fairfax County on matters involving conflict of interest. On a daily basis, the OCA works with numerous law enforcement units (e.g., State Police, Fairfax County Police, Fairfax City Police, the Town of Herndon and Town of Vienna Police, game wardens, and humane agents) in the course of investigations and in response to questions concerning criminal law.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	36/ 35.5	36/ 35.5	36/ 35.5	36/ 35.5	36/ 35.5
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
Expenditures:					
Personnel Services	\$1,426,550	\$1,918,796	\$1,681,031	\$2,011,038	\$1,906,059
Operating Expenses	112,679	96,477	141,204	88,540	88,540
Capital Equipment	2,268	0	0	0	0
Total Expenditures	\$1,541,497	\$2,015,273	\$1,822,235	\$2,099,578	\$1,994,599
Income:					
State Witness					
Reimbursement Fees	\$22,492	\$17,000	\$17,000	\$15,300	\$15,300
Commonwealth's Attorney					
Fees	11,231	10,541	11,231	11,231	11,231
State Share of					
Commonwealth's					
Attorney Retirement	36,553	46,509	46,509	41,858	41,858
State Share of					
Commonwealth's					
Attorney Expenses	1,186,635	1,518,894	1,204,037	1,367,005	1,367,005
City of Fairfax Contract	16,749	17,666	19,820	20,217	20,217
Total Income	\$1,273,660	\$1,610,610	\$1,298,597	\$1,455,611	\$1,455,611
Net Cost to the County	\$267,837	\$404,663	\$523,638	\$643,967	\$538,988

OFFICE OF COMMONWEALTH'S ATTORNEY

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:

- ◆ A net decrease of \$104,979 as part of the \$28.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors to allow for a two-cent real estate tax rate reduction and to provide additional funding for the Fairfax County Public School system. These reductions result from the management of position vacancies.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:

- ◆ A net decrease of \$237,765 as part of the \$24.2 million Reductions to County Agencies and Funds approved by the Board of Supervisors to address the FY 2002 revenue shortfall and increased public safety requirements. These reductions result from the management of position vacancies.

County Executive Proposed FY 2003 Advertised Budget Plan

Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

- ◆ An increase of \$92,242 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.
- ◆ A decrease of \$52,664 in Operating Expenses primarily due to a one-time increase of \$44,727 in FY 2002 for costs associated with the *FY 2001 Carryover Review* and a decrease of \$7,937 for Information Technology infrastructure charges based on the agency's historic usage.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ Unencumbered carryover of \$44,727 including \$30,202 required for equipment for eight new juvenile justice positions that were approved by the General Assembly and \$14,525 associated with the FY 2001 balance of CMI savings.

Objectives

- ◆ To continue to prosecute all criminal cases in Fairfax County and all felony cases occurring in the City of Fairfax, for which sufficient evidence is available to support charges.

Performance Indicators

- ◆ No Performance Indicators are available for this agency.